

Otterburn Parish Council

Tuesday 4 November, 2025

7.30pm at Otterburn Memorial Hall

www.parish-council.com/otterburn/

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes of the previous Meeting**
4. **Public Question Time –** a) Cllr John Riddle update
5. **Opportunity for members of the public to raise matters:**
6. **Matters arising**
 - a) item 6a: Road safety in the Parish including average speed cameras and planters: (Clerk's Report attached)
 - b) item 6c: Bus stop outside Memorial Hall: (Clerk's Report attached)
 - c) item 6d: Parish Council vacancies: (Clerk's Report attached)
 - d) item 6e: 682 bus service West Woodburn to Hexham (to include Otterburn): (Clerk's Report attached)
 - e) item 9a: Local Transport Programme 2026-29: (Clerk's Report attached)
 - f) item 9c: Repair of local road signs: (Clerk's Report attached)
 - g) item 9f: Broken boards at footbridge near weir: (Clerk's Report attached)
 - h) item 9h: Overnight parking at Percy Cross: (Clerk's Report attached)
 - i) item 9i: Recycle of blister packs: (Clerk's Report attached)
 - j) item 9l: Christmas Eve event in Millennium Green: (Clerk's Report attached)
7. **Finance**
 - a) Budget update and precept 2026-27:
 - b) Clerk's salary and expenses for September & October 2025:
 - c) Reimbursement to Clerk of payment of two remembrance wreaths:
 - d) Reimbursement to Clerk for payment of Terracycle blister pack recycling box:
 - e) Reimbursement to Clerk of payment of padlocks for Millennium Green power sockets:
 - f) Payment of invoice to Slate & Nature for repair to dig bag dispenser:
 - g) Payment of invoice to Otterburn Memorial Hall for room hire:
 - h) Payment of invoice to Turtle Engineering for replacement defibrillator pads:
 - i) Payment of invoices to Chris Mowatt for grass cutting:
 - j) Payment of invoice to Spanglefish for website annual subscription:
 - k) Otterburn school PTA donation request towards Carol service refreshments:
8. **Planning**
 - a) 25/03370/COU: Change of use to allow formation of ground floor coffee shop to existing building and provision of non illuminated free-standing sign to front car park: Berties of Otterburn, The Old Post Office, Otterburn, NE191NP
 - b) 25/03371/ADE: Advertisement consent for free standing non illuminated sign to front car park area: Berties of Otterburn, The Old Post Office, Otterburn, NE191NP
9. **New business**
 - a) Request for an additional litter bin in Otterburn: (Clerk's Report attached)
 - b) NCC free trees: (Clerk's Report attached)
 - c) Community Governance Review 2025 pre-consultation questionnaire: (Clerk's Report attached)
 - d) Spring bulbs and summer plants: (Clerk's Report attached)
 - e) Dementia friendly community: (Clerk's Report attached)
10. **Any other business / Matters for discussion at the next meeting of the Parish Council**
11. **Date time and place of next meeting**

Tuesday 13 January, 2025 at 7.30pm at Otterburn Memorial Hall.

Following the meeting there will be a 15 minute 'surgery' for anyone wishing to address the Councillors